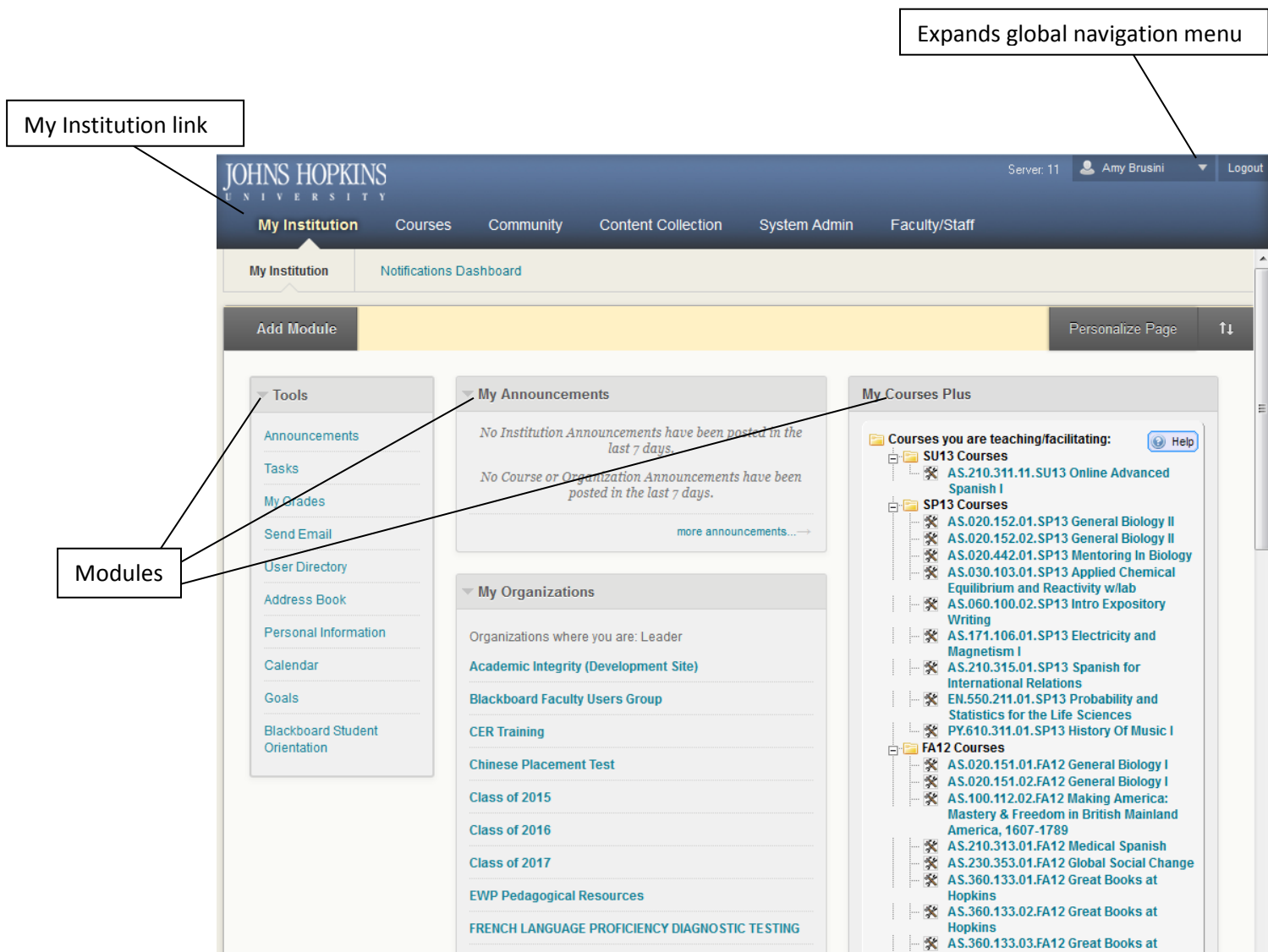


My Institution Dashboard

Once you've logged in to Blackboard, you enter in to the My Institution dashboard area which contains various modules pertaining to your courses such as My Announcements and My Courses Plus. Modules can be rearranged by dragging and dropping them to new locations on the page. **(Note: My Courses Plus cannot be moved – it is permanently pinned to the upper right corner for easy viewing.)**

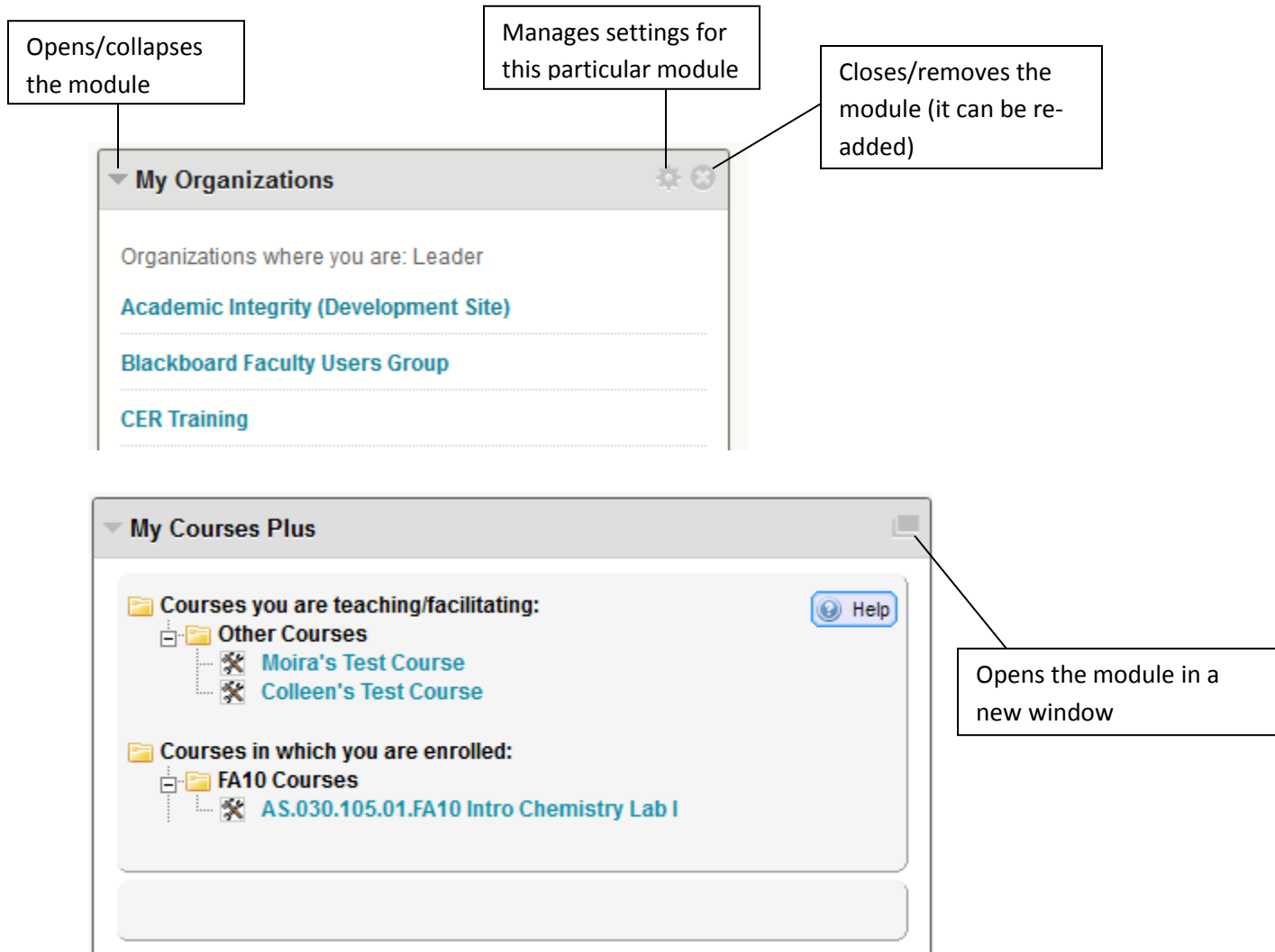


The screenshot shows the Blackboard My Institution Dashboard for Johns Hopkins University. The top navigation bar includes links for My Institution, Courses, Community, Content Collection, System Admin, and Faculty/Staff. The user profile in the top right shows 'Amy Brusini' and a 'Logout' button. The dashboard is divided into several sections:

- Tools:** A sidebar on the left containing links for Announcements, Tasks, My Grades, Send Email, User Directory, Address Book, Personal Information, Calendar, Goals, and Blackboard Student Orientation.
- My Announcements:** A central section with messages: "No Institution Announcements have been posted in the last 7 days." and "No Course or Organization Announcements have been posted in the last 7 days." with a "more announcements..." link.
- My Organizations:** A section listing organizations where the user is a leader, including Academic Integrity (Development Site), Blackboard Faculty Users Group, CER Training, Chinese Placement Test, Class of 2015, Class of 2016, Class of 2017, EWP Pedagogical Resources, and FRENCH LANGUAGE PROFICIENCY DIAGNOSTIC TESTING.
- My Courses Plus:** A section on the right titled "Courses you are teaching/facilitating:" with a "Help" button. It lists courses categorized by semester:
 - SU13 Courses:** AS.210.311.11.SU13 Online Advanced Spanish I
 - SP13 Courses:** AS.020.152.01.SP13 General Biology II, AS.020.152.02.SP13 General Biology II, AS.020.442.01.SP13 Mentoring in Biology, AS.030.103.01.SP13 Applied Chemical Equilibrium and Reactivity w/lab, AS.060.100.02.SP13 Intro Expository Writing, AS.171.106.01.SP13 Electricity and Magnetism I, AS.210.315.01.SP13 Spanish for International Relations, EN.550.211.01.SP13 Probability and Statistics for the Life Sciences, PY.610.311.01.SP13 History Of Music I
 - FA12 Courses:** AS.020.151.01.FA12 General Biology I, AS.020.151.02.FA12 General Biology I, AS.100.112.02.FA12 Making America: Mastery & Freedom in British Mainland America, 1607-1789, AS.210.313.01.FA12 Medical Spanish, AS.230.353.01.FA12 Global Social Change, AS.360.133.01.FA12 Great Books at Hopkins, AS.360.133.02.FA12 Great Books at Hopkins, AS.360.133.03.FA12 Great Books at Hopkins

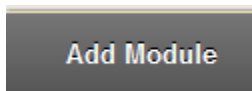
Callouts in the image identify key features: "My Institution link" points to the top navigation bar; "Expands global navigation menu" points to the user profile area; and "Modules" points to the Tools sidebar.

Module Controls:



Adding a New Module:

1. To add a new module that is not already visible, click the 'Add Module' button in the upper left corner.



2. Click the 'Add' button for any module you would like to add to your page.

Add Module

Modules are items that include content, links, or tools that can be added to personalize a page. Users can browse for a module by category or search for module titles and descriptions by keyword. Select a module **More** link or the **Show/Hide** toggle to preview that module. Select modules to appear on the page: My Institution

Search

Browse by Category

- All
- My Blackboard
- Campus Information
- Student Life
- Student Services
- Faculty and Staff Resources
- Toolbox
- News and Events
- Other

Browsing: All << < Page 1 of 3 >> >>

Alerts ☐

Don't fall behind. Display notifications of past due and early warnings the courses you instruct. [\(More\)...](#)

 In **My Blackboard**

Bookmarks ☐

Display links to your Content Collection Bookmarks. [\(More\)...](#)

 In **My Blackboard**

Calculator ☐

Perform calculations. Add a calculator. [\(More\)...](#)

 In **Toolbox**

3. In this example, the 'Calculator' module has now been added to the dashboard.

Add Module

Tools

- Announcements
- Tasks
- My Grades
- User Directory
- Address Book
- Personal Information
- Calendar
- Browse NBC Archives
- Goals
- NBC Archives Playlist
- Blackboard Student Orientation
- My Media

My Courses Plus

Courses you are teaching/facilitating: Help

- FA12 Courses
 - AS.010.340.01.FA12 Renaissance Art in the Netherlands, 1400-1500 COURSE BUILDER NOT AVAILABLE
- SU12 Courses
 - EN.500.110.23.SU12 What is Engineering?-Summer NOT AVAILABLE
 - EN.500.110.24.SU12 What is Engineering?-Summer NOT AVAILABLE
- SP12 Courses
- FA11 Courses
- SP11 Courses
- FA10 Courses
- SP10 Courses
- SP09 Courses
 - 020.152.01 General Biology (Spring 09)
- Other Courses

Courses in which you are enrolled:

- Other Courses
 - mbc1142

Select a course from the list above.

Calculator

()	C	AC
7	8	9	/
4	5	6	*
1	2	3	-
0	.	+	=

My Organizations

Organizations where you are: Leader

- Class of 2016 - test**

[test_org](#)

